



MINUTES OF THE MONTHLY MEETINGS OF THE
HIGH DESERT CONSERVATION DISTRICT

January 14, 2020

4:00-6:00 pm

USDA SERVICE CENTER

Planting Seeds of Inspiration to Promote Conscious Stewardship of our Natural Resources

In Attendance: Suzanne Aikin, Joanne Teetzel, Adam Kackstetter, Joe Lanier, Greg Vlaming, Janet Ruper, and Joel Lee.

4:00 CALL TO ORDER - Suzanne Aikin, President

Absent: David Temple, and Jim Farrier

INTRODUCTION OF VISITORS - Janet Ruper HDCD Administrative Assistant

APPROVAL OF AGENDA- A motion was made by Adam Kackstetter and seconded by Joanne Teetzel to approve the agenda as presented. The motion passed.

APPROVAL OF MINUTES - A motion was made by Adam Kackstetter and seconded by Joanne Teetzel to approve the minutes with corrections. The motion passed.

APPROVAL OF FINANCIAL STATEMENT - A motion was made by Adam Kackstetter and seconded by Joanne Teetzel that the financial statement to be accepted as presented. The motion passed.

4:10 OFFICER REPORTS

President – Suzanne Aikin – requested that Board members be thinking about the upcoming Ag Expo which would be held March 19-21 and would appear on February’s agenda

Vice President – David Temple – Absent No report

Secretary/Treasurer – Joanne Teetzel – 2020 Budget/Financials presented and accepted above

4:30 OLD BUSINESS

District Manager/ Administrative Assistant: Greg Vlaming was approved as District Manager at the last meeting. After some discussion, his effective date is agreed upon as February 1, 2020. Janet Ruper has been hired as Administrative Assistant at \$20. Per hr for a maximum of 20 hrs. per month. Her effective date will also be February 1, 2020. Gretchen Rank, interim District Manager will continue to provide as needed support and mentoring on Quick Books and accounting services at a rate of \$35. Hr. until no longer required.

DCT hiring status- A motion by Joe Lanier and seconded by Adam Kackstetter to hire Cory Schmitt for the DCT Tech position to commence February 1, 2020 at a starting salary of \$38,000. Motion passed. Joel Lee agreed to make the offer to Cory.

2020 NRCS Workgroup Meeting – The HDCD discussed the upcoming annual NRCS Workgroup Meeting at Fozzies Farm. Flyers were handed out to be posted around town and members were requested to be at Fozzies by 9:30 AM on the 7th to help with setup and greet guests.

Board Recruitment – The HDCD board discussed a couple of potential candidates and the appropriate process in moving forward in approaching these folks. This will remain an agenda item until resolved, with one current opening and another coming up in August. The Treasurer’s position needs to be considered in recruiting for the current opening.

Grants – The board discussed the CACD and Ballentine Grants. Suzanne reported that the CACD matching education grant for \$2,500. had been approved. Greg will be working on the Ballentine grant application which is due March 31st.

5:00 STAFF REPORTS

NRCS – Joel lee discussed **new CSP and EQIP rules which can be found on line at the NRCS website**

DCT – Greg Vlaming discussed the projects/timeframes he has been working on.

Basin Salinity Tech – No report

5:30 NEW BUSINESS

New computer- The HDCD board discussed the purchase of a new laptop for the Administrative Assistant. The old computer is at high risk for malfunction. Gretchen Rank will oversee the purchase.

Weed Barrier/staples reorder - A motion by Adam Kackstetter and second by Joanne Teetzel to order the weed Barrier and staples. Motion passed

Promotional items for District – The HDCD Board discussed item of promotional for District. Janet will research promotional items and other ways to promote the district. Tabled until next meeting.

Water Information Program Annual Invoice - A motion was made by Joe Lanier and seconded by Adam Kackstetter to pay the annual \$250. Invoice to WIP, motion passed.

NACD annual meeting in Las Vegas – Greg discussed the travel plans for the NACD annual meeting in Las Vegas which he will be attending in February with Gretchen Rank of MCD.

5:30 OTHER BUSINESS

Guest -Mr. Darice addressed the HDCD Board about the drought contingency plan for Colorado.

5:45 ADJOURN – Suzanne Aikin, President

5:50 EXECUTIVE SESSION - § 24-6-401 and 24-6-402, C.R.S.

NEXT WORKGROUP MEETING: TBA

Location: TBA

NEXT BOARD MEETING: Feb. 11, 2020USDA

Service Center 4:00-6:00

The High Desert Conservation Board may convene in executive session on any of the above items in accordance with (CRS 24-6-402) Colorado Sunshine Act.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact High Desert Conservation at (970) 529-8368 two (2) days prior to the meeting so that appropriate arrangements can be made.

The Public is invited to attend this meeting.